

Normandie Beach Club Lodging Reservation

Fax To: (518) 962-2050 or e-mail: normandie@aol.com

To confirm a reservation, we require a 50% deposit with the balance due upon check in to the resort. Due to the seasonal nature of our business, a resort such as ours depends on our guests honoring their reservations, consequently our refund policy depends on our ability to replace you should you need to cancel. If we remain fully booked and suffer no loss, you will receive a full refund minus \$200.

- Cancellations more than 30 days prior to arrival, full refund of deposit less a \$200 handling fee.
- Cancellations 0-29 days prior to arrival, no refund (unless we incur no loss, then only the \$200 fee is retained.)

Upon arrival, you will be asked for a credit card to protect from any damage or theft and we ask that the balance of your lodging with taxes be paid upon check in. Gratuities and any charges incurred during your stay will be paid at check out. Your balance may be paid by check(which we prefer), money order or credit card. Upon receipt of this form, you will receive a letter of confirmation via regular mail. If you do not receive this within 3-5 days, please phone to confirm that we received this form.

Guest(s) Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State & Zip \_\_\_\_\_

Home Phone: \_\_\_\_\_ e-mail \_\_\_\_\_

How did you hear of us? \_\_\_\_\_

Dates Requested: \_\_\_\_\_

#Adults in Party \_\_\_\_\_ # children(with ages and sex): \_\_\_\_\_

#Bedrooms: \_\_\_\_\_ Notes/Special Requests: \_\_\_\_\_

Credit Card # for Deposit: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Name on Card: \_\_\_\_\_

\_\_\_\_\_ I prefer to send a check. Please use the card to hold the cottage until my check arrives in the mail.

Date Received: \_\_\_\_\_ Rec'd by: \_\_\_\_\_